

Catering Bid - OPALCO Annual Meeting

April 21, 2018

The 2018 Annual Meeting will be on the interisland ferry. The caterer does NOT need to get on the ferry. Lunches will be distributed at the following three ferry landings. Please indicate which location/s your bid is for:

- Friday Harbor Ferry Landing @ 7:00 am – 100 quantity
- Orcas Ferry Landing @ 7:30 am – 150 quantity
- Lopez Ferry Landing @ 8:15 am – 100 quantity

Business Name: _____
Contact Name: _____
Phone: _____
Fax: _____
Mailing Address: _____
Email: _____

Provide a bag lunch for people attending the OPALCO annual meeting Saturday, April 21, 2018. Bid should include napkins and utensils, setup, service, and cleanup, with the exception that OPALCO will provide 1) reusable insulated lunch sacks and 2) reusable insulated coffee/tea mugs.

Menu should include healthy food options such as:

- Three options for a sandwich/entree including vegetarian and gluten-free choices
- One side dish for each option such as fresh fruits, fruit cup, veggies and/or salad
- Finger-food dessert such as cookie, cupcake, bar, brownie
- Juices, water, tea and hot coffee (including decaf) service

Meal is self-service and clear signage describing food options (that is, food items in the lunch bag) is important.

- Caterer should be fully set up and ready to serve 15 minutes before the start times listed above
- Area to be clear no later than 30 minutes after Annual Meeting guests depart on the ferry
- Leftover food and bags returned to OPALCO during event clean-up (details to be confirmed with successful caterers).

Please include menu selections in your bid. Bids must be sent NO LATER THAN **Friday, March 16th** to:

Bev Madan, OPALCO 183 Mt. Baker Road Eastsound, WA 98245

FAX to 376-3505 or email bmadan@opalco.com.

For all questions, please call Bev Madan at 376-3549.