

Orcas Power & Light Cooperative



Request for Catering Bid – 2017 Annual Meeting

Caterer: _____

Contact Name: _____

Phone: _____

Fax: _____

Address: _____

Email: _____

Provide a meal in provided bags for 450 people attending the OPALCO annual meeting Saturday, May 6, 2017.

Bid should include all paper products (napkins, drink cups) and utensils, setup, service, and cleanup, with the exception that OPALCO will provide reusable, insulated lunch sacks.

Menu should include a variety of healthy foods such as:

- A variety of sandwiches, including a vegetarian option
- Side dish that may include fresh fruits, fruit cup, and/or salad
- Dessert (cookie, cupcake, brownie, or other finger-food sweet)
- Juices, water, tea and hot coffee (including decaf) service

Also, include an extra 50 of each item *not* in bags to provide for second helpings on request.

Meal will be served aboard the ferry on Saturday, May 6, 2017. Meal is self-service and clear signage describing food options (that is, food items in the lunch bag) is important.

- Caterer should be fully set up and ready to serve by 8:50 AM on the day of the event (*ferry logistics to be arranged with winning catering bid*)
- Service area is to be clear by 11:30 AM
- Leftover food and bags returned to OPALCO during event clean-up.

Please include menu selections in your bid.

Bids must be sent NO LATER THAN Friday, April 7 to
Bev Madan, OPALCO
183 Mt. Baker Road
Eastsound, WA 98245

FAX to 376-3505 or email bmadan@opalco.com

For all questions, please call Bev Madan at 376-3549.