

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
ORCAS POWER & LIGHT COOPERATIVE**

Thursday, November 17, 2016

President Vince Dauciunas called the meeting to order at 9:00 am at the Lopez Fire Hall. Board Members present were Winnie Adams, Randy Cornelius, Jim Lett, Mark Madsen, Brian Silverstein and Jerry Whitfield. Staff present included General Manager Foster Hildreth; Manager of Engineering and Operations Russell Guerry; Manager of Finance and Member Services Nancy Loomis, Head Accountant Travis Neal and Executive Assistant Bev Madan (serving as recording secretary). Also present was consultant Jay Kimball.

**MEMBER/GUESTS**

Each member/guest was offered an opportunity to address the board. Present were the Dwight Lewis, Steve Ludwig and Sandy Bishop.

**CONSENT AGENDA**

- **Motion** made to accept the Consent Agenda which consisted of the October 20, 2016 minutes, new members (listed below), and capital credits payments to the estates of deceased members/businesses. Motion was seconded and carried by voice vote.

**New Members:**

**DISTRICT 1**

**Henry**

Stewart, Marion

**San Juan**

Atwell, Kenneth

Bitz, Anthony

Briney, Marjorie J.

Bruce, Mary

Capron Johnston, Albin

Carr, Christene

Cherney, Debra

Dahlquist, Mallory

Dawson, Debra

Dietz, Flash

Dunayski, Qili & Morrison, Nicholas

Field, Michael

Garner, Daniel & Kimberly

Goodrich, Ellyn

Goodrich, Travis

Grotle, Del & Kimberly

Hubber, Stephanie

Huitema, Christian & Gil, Neige

JAC Star Store LLC

Johnson, Luz & Hall, Mary

Knowles, Laurie

Kobrick, Robert & Amy

Melendez, Humberto

Michaelson, Maria

Mosier, Chris

Murphy, Ken & Rypkema, Gwenn

Norman, Charlotte & James

Pedersen, Brandyn & Lawrence,

Natalia

Rementeria, Richard L & Marily

Roge, Claude & Shelley

Sawyer, Mary

Schwartz, Kathleen & Daniel

Sheilds, Monika & Jason

Stewart, Audrey

Tracey, Wade

Walwick, Luke

Woodside, Timothy

**DISTRICT 2**

**Orcas**

Billingslea, Jody

Clift, Steve

Filippello, Tony

Hirschler, Gerald & Lena

Jackson, Donita

Kent, John C

Krauss, Adriana

Moran, Maureen & Johnston, Jim

Quigley, Tracy

Ramirez, Verence S.

Sapp, W. Stephen & Cynthia

Smith, Donald & Cole, Rochelle

Yarbro, Caroline & Rast, Richard

**DISTRICT 3**

**Lopez**

Collyer, Michelle & Havner, J

Jewitt, John & Karin

Madamba, Megan

Olsen, Kent

Rick, Brian

Sela, Laura

Shiple, Thomas

Tarrant, Craig

Taylor, Rebecca & Barber, Bradley

Volk, Carol & Smolinski, Adam

**DISTRICT 4**

**Shaw**

Mix, Robert W.

**Capital Credits**

- **Motion** made and seconded to approve payment of capital credits to the estates of the following members and/or organizations no longer in business in the amount of \$8,381.10:

Harold Berner .....	\$717.12
Mary E. Harris .....	\$1,425.80
Elizabeth T. Gunther .....	\$3,100.71
Elizabeth L. Bliven .....	\$1,433.48
Base Canard LTD.....	\$1,703.99

**CAPITAL CREDITS**

**Uncollectible Accounts**

Accounts in an “uncollectable delinquent status” have capital credits that can be applied to the unpaid balance.

- **Motion** made to approve the use of member allocated capital credits to reduce and/or offset individual member delinquent UA balances in the amount of \$6,317.00. Motion was seconded and carried by voice vote.

**General Retirement**

As a continuation of the 25-year capital credit retirement rotation, the 2016 budget includes funds necessary to pay both the scheduled 1991 and the remaining 50% of the 1990 capital credit allocations.

- **Motion** made to approve payment and retirement of capital credits representing the years 1990 and 1991. Motion was seconded and carried by voice vote.

**SUBCOMMITTEE REPORT: BYLAW REVISIONS**

A subcommittee was named at the October Board meeting to review some of the recommendations of the Member Review Committee on Elections. The subcommittee reviewed the bylaws and made changes relative to the annual meeting and elections process. Some revisions were made to provide clarity and “clean up” as well.

- **Motion** made to approve the revised bylaws as presented. Motion was seconded and carried by voice vote.

**MEMBER SERVICE POLICY 30 *Political Activity***

After brief discussion, this item was tabled until the December 2016 meeting.

**2017 BUDGET**

The 2017 budget was presented by the GM and board discussion ensued.

- **Motion** to approve the 2017 budget as presented made and seconded; motion carried by voice vote. With this approval, revenue will increase from \$25.3M (2016) to 26.4M by way of a 5% revenue/rate increase. Tariff increases will be presented at the December Board meeting for final approval and will go into effect January 1, 2017.

**REPORTS**

- **Q3 Financials**  
Reviewing quarterly financials, particularly the 3<sup>rd</sup> quarter, helps to determine the next year’s budget. OPALCO is in good shape, as indicated by the Q3 financials.
- **General Manager**  
Hildreth informed the Board of the status of the CenturyLink cable crossing between Lopez and San Juan islands. More information will be shared in December.
- **Safety Program**  
An incident and near miss with no injuries were reported. Total hours worked without a loss time accident currently is 44,864.

*Adjourned to Executive Session: 12:10 pm – Discussion related to Personnel matters.  
Returned to Regular Session: 12:20 pm*

**ADJOURNMENT**

Meeting was adjourned at 12:50 pm.

  
Vince Dauciunas, President

  
Winnie Adams, Secretary-Treasurer