

# MINUTES OF THE BOARD OF DIRECTORS MEETING

## ORCAS POWER & LIGHT COOPERATIVE

Thursday, September 19, 2013

President Chris Thomerson called the meeting to order at 8:20 a.m. at Woodmen Hall on Lopez Island. Directors Winnie Adams, John Bogert, Vince Dauciunas, Jim Lett and Bob Myhr were present. Glenna Hall was absent. Also present were General Manager Randy Cornelius, Assistant General Manager Foster Hildreth; Manager of Engineering and Operations Russell Guerry and Executive Assistant Bev Madan, serving as recording secretary.

### Guest

Kent Lopez, General Manager of Washington Rural Electric Cooperative Association (WRECA) reported on legislative items important to the electric utilities.

### Member/Guests

Jay Kimball, Dwight Lewis, Joe Thornton, Gray Cope, Mike Collier, Steve Ludwig, Chom Greacen, Chris Greacen.

### Consent Agenda

**Motion:** Adams moved to accept the Consent Agenda, which included the August 15, 2013 Board meeting minutes, and admission of new members listed below. The motion was seconded and carried by voice vote.

#### Blakely

1. Dutton, C Peter & Shelley H
2. Flynn, James D
3. Ledfors Family Trust

#### Center

4. Strahm, Stephen & Karen

#### Lopez

5. Bent, John
6. Brumfield, Colin
7. Crawford, Crystal
8. DiGiorgio, Thomas Jr & Lisa
9. Goff, Brian/Carroll, Colleen
10. Kerlin, Christine
11. Lehtinen, Dennis
12. Messerli, Anthony Brian/  
Mackie, Debbie
13. Miniken, Michael J
14. Morris, Charles & Leanne
15. Patrick, Samatha
16. Plattner, John
17. Powell, Jean
18. Skyriver, Raven
19. Wessner, Ryan

#### Orcas

20. Agapoff, Jean Marie/  
Everett, Hugh
21. Alvarez, Josue
22. Aviation Holdings LLC
23. Barjoud, Staci
24. Brock, Jeffery/ Artmann,  
Roberta
25. Cook, Melody
26. Cunningham, Lynn
27. Davis, Ryan & Briana
28. Erikson, Gordon

29. Eversole, Tom/ Terndrup,  
Anthony
30. Ford, Kathryn/ Finkelstein,  
Peter
31. Genkinger-Dacek, Thomas
32. Hughes, Sorrel
33. Jung, Laura
34. Kay, Tiffany & Michael
35. Koenig, Nancy
36. Ladd, Karen Fox
37. Manu Forti, LLC
38. Moran, Martin
39. Olson, JoAnne
40. Raya, Adel
41. Sanford, Monte
42. Schultz, Peter & Joyce
43. Simple Shelters LLC
44. Spears, Clayton
45. Stabbert, Dan & Cheryl
46. Starr, Jessie
47. Chapman, Mark
48. Gustafson, Kirsten

#### San Juan

49. Barstow, Cynthia K &  
Kenneth A
50. BGSR Management, LLC
51. Buckels, Louise L &  
Frederick F
52. Cascorbi, Hella
53. Christensen, Laura E
54. Cochran, Zac
55. Colasuonno, Luis/ Hatch,  
Harriett
56. Cuffman, Ruth
57. Deere, R David & Cindy
58. Dolph, Greg

59. English, Katherine/ Gosselin,  
Ashely
60. Forgie, Dee L
61. Forlenza, Peter M
62. Franck, James
63. French, Barbara
64. Hackerott, Douglas & Meredyth
65. Harley, Thomas & Caroline
66. Kindelberger, Danielle & Kevin
67. Kline, Kristan
68. Losee, Sherm & Chris
69. Mathena, Nancy
70. Moore, Cory Vincent & Colleen  
Erin
71. Morck, Richard H
72. Nash, Kay A
73. Padilla, Felimon/Sandwith, Colin  
J
74. Scott, Lorne/Scripps, Edward W
75. Sheehan, John J
76. Smith, Mikah
77. Stauffer, James Michael
78. Stratton, Sierra Cain
79. Tadeo Zamudio, Cecilio
80. Taylor, Rebecca
81. Tonkov, Dimitar T
82. Turancioli, Cheryl
83. Uth, Friday
84. Whitfeldt, Coral
85. Wolfe, Kirke
86. Woodman, Peter & Martha
87. Zizz, Joy

#### Shaw

88. Bahrych, Lynn
89. Jones, Nicholas
90. Laursen, Heidi

### Committees

It was agreed there should be no single-person committees.

**Motion:** Adams moved to add Thomerson to the Policy Review Committee and Hall to the Insurance Review Committee. The motion was seconded and carried by voice vote.

Insurance Policy Review Committee: Jim Lett and Glenna Hall  
Policy Review Committee: Glenna Hall and Chris Thomerson

**Capital Credits**

**Motion:** Myhr moved to approve \$8,088.61 in payment of capital credits to the estates of deceased members listed below; the motion was seconded and carried by voice vote.

Charles N. Huggins.....	\$1,717.88
Cheryl E. McIntosh .....	\$55.09
Judith A. Nash.....	\$1,739.77
Dwight Peabody.....	\$905.93
Christina Princess.....	\$195.80
Mildred L. Sandwith .....	\$1,070.19
Charles Settles.....	\$1,243.74
Arthur H. Whiteley .....	\$707.75
William A. Wolfe.....	\$452.46

**RUS 219s**

Projects completed from the Construction Work Plan (CWP) for June totaled \$66,419.51 and for July \$383,821.28.

The Board inquired as to what percentage of the CWP was included and whether or not the work is on schedule with the CWP. Staff communicated that detailed capital project budget-to-actual information will be reviewed with the Board during the Third Quarter Financial Review at the November meeting.

**Motion:** Adams moved to approve the RUS 219s as submitted for June and July; the motion was seconded and carried by voice vote.

**Voting Delegates**

The NRECA Director Election will be held during the October 8 WRECA Board meeting in Spokane October 8.

**Motion:** Dauciunas moved to appoint Cornelius the voting delegate and Thomerson the alternate for the NRECA Director election; the motion was seconded and carried by voice vote.

The Cooperative Finance Corporation (CFC) will meet at the NRECA Region 9 meeting in Portland, Oregon October 16.

**Motion:** Dauciunas moved to appoint Hildreth the voting delegate and Lett the alternate at the CFC meeting October 16. The motion was seconded and carried by voice vote.

**OPALCO Policy 27 USDA Rural Economic Development Loan/Grant (RED-LG) Program**  
For the record, Hildreth reviewed the RED-LG policy revision request sent via an email to the Board August 30. The majority of the Board members responded with a “yea” vote. The policy was revised to allow application to either the loan or the grant portion of the federal program and specifically to allow execution of the loan documents for Lopez Fire District #4.

**Member Service Policies 1, 2 and 8**  
Revisions to MS Policy 1 *Nature of Services Offered*, MS Policy 2 *Types of Service* and MS Policy 8 *Special Service* are a result of periodical updates to ensure the policies serve the members and the mission of OPALCO.  
**Motion:** Bogert moved to approve revisions to MS Policy 1, 2 and 8 as presented; the motion was seconded and carried by voice vote.

**Strategic Directives**

The Strategic Directives will be reviewed at the upcoming Board retreat in October. Guest Chom Greacen requested an opportunity to provide input and provided a handout that addressed several of the directives.

**Safety**

Lett noted that nationally the focus on safety has increased. Federated insurance has their focus on safety. Washington State has few fatalities, which helps our insurance rating. OPALCO currently has 342,866 hours without loss time.

**Manager’s Report**

Cornelius reviewed the Manager’s Report. The 2014 budget will have additional money budgeted for Energy Efficiency and Conservation.

There has been an increase to members signing up for eBill in the past 6 months.

It was noted that donations to the Member Owned Renewable Energy (MORE) program have decreased. Adams reported that there will be a meeting in October where plans to be more proactive will be discussed.

**Adjournment**

The meeting adjourned to Executive Session at 11:05 a.m.

The meeting resumed at 12:55 p.m. and immediately adjourned.

  
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Chris Thomerson, President

  
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Jim Lett, Secretary-Treasurer