

ORCAS POWER & LIGHT COOPERATIVE
Policy 16 *Information Requests*
Member Information Request Form

Member Name _____

Address _____

Telephone Number _____ Member Number _____

Requesting on behalf of myself and the following other members:

Name	Address	Telephone #	Member #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

The specific information I am requesting is:

The specific purpose of the request is:

The specific use to which I intend to put the requested information is:

I request a cost estimate for the copying charges before any costs are incurred. I understand that I am responsible for the costs of copying any documents that are provided and the cost of copying documents will include appropriate staff time for locating and copying the documents.

I hereby state that the foregoing information is complete and correct. I covenant that I shall not give the requested information to anyone other than the member(s) named herein or allow the requested

information to be used in any way or for any purpose other than as set forth above, including but not limited to, the use of any information for a member's own commercial purposes, or solicitations of other members for non-Cooperative purposes. I further agree to abide by the provisions outlined in Member Service Policy 16 *Information Requests*.

Printed Name _____

Signature _____

Date _____

For office use only

_____ Approved

_____ Denied

Comments _____

Foster Hildreth, General Manager

Date