

Homeowner Participation Form

DUCTLESS HEAT PUMP PROJECT

Questions for the Homeowner

To be completed by participant and contractor/installer. Answer the following questions based on your house prior to installation of the ductless heat pumps.

Official Use Only: Customer ID

Homeowner Information

1. Name		
2. Address		3. City/State/Zip
4. Home phone:	5. Work phone	6. Cell phone:*
7. Email address:*		
8. Electric utility name:		9. Electric utility account number:
10. Total number of occupants living in home: _____ a. Number of occupants under 18 years: _____ b. Number of occupants between 18-65 years: _____ c. Number of occupants over 65 years: _____		

Site Information

11. Number of stories in house:		12. Number of bedrooms in house:	
13. Foundation type: <input type="checkbox"/> Mostly basement <input type="checkbox"/> Mostly crawlspace <input type="checkbox"/> Mostly slab <input type="checkbox"/> Basement & crawlspace <input type="checkbox"/> Basement & slab <input type="checkbox"/> Crawlspace & slab <input type="checkbox"/> Other _____			
14. House/Unit square footage (if unknown, please estimate): _____			
15. Year home was built: (if unknown, please estimate): _____			
16. What type of electric heating system does the house have? <input type="checkbox"/> Zonal ¹ <input type="checkbox"/> Furnace a. If zonal, where are the heating units located? <input type="checkbox"/> Ceiling <input type="checkbox"/> Wall <input type="checkbox"/> Baseboard b. Is there a natural gas line to the house? <input type="checkbox"/> Yes <input type="checkbox"/> No			
17. Does the home have a secondary heating system? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what type (mark one): <input type="checkbox"/> Fireplace <input type="checkbox"/> Wood stove <input type="checkbox"/> Other (describe): _____			
18. Does the home have air conditioning? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what type (mark one): <input type="checkbox"/> Central <input type="checkbox"/> Zonal (i.e. window and/or room A/C units) <input type="checkbox"/> Evaporator cooler (i.e. swamp cooler)			
19. Total number of air conditioning window or room units in home, if any: _____			

Billing Release

INFORMATION TO BE RELEASED: Usage records for the following facility may be released to the Northwest Ductless Heat Pump Demonstration Project. The undersigned utility customer requests and authorizes the utility specified above in question number 8 to release billing and usage information for the account specified above in question number 9 to the Northwest Ductless Heat Pump Demonstration Project. The utility customer also hereby releases the utility company from any and all liability arising from or connected with providing this information.	
20. Customer signature:	21. Date

* Not required

¹ Zonal heating includes baseboard heaters, wall units (Cadet heaters), wall radiant, and ceiling cable heat.

This form, subject to change, is effective from October 1, 2008 to September 30, 2009

Signature is required on reverse

Return completed form to:

Northwest Ductless Heat Pump Demonstration Project

517 SW 4th Ave, Suite 400 • Portland, OR 97204

Phone 503.808.9003 • Fax 503.808.9004

Terms and Conditions

APPLICATION: This application and any required additional documentation, including proof of purchase, must be filled out completely, truthfully and accurately. The homeowner or acting authority ("the Participant") is advised to retain a copy of this application and any accompanying documentation submitted to the Northwest Ductless Heat Pump Demonstration Project, ("the Project"). The Project will not be responsible for lost documentation pertaining to this application request. Project details, including incentives, are subject to change without prior notice.

HOMEOWNER ELIGIBILITY: To be eligible for Project participation and incentive payment, the resident must: (i) have occupied the home for at least the past year and expect to occupy the home for the next two years, (ii) allow their utility to make their billing history available to the Project, (iii) agree to participate in Project and evaluation activities, (iv) be an existing single-family home (4 units or less) (v) use permanently-installed electric resistance heating as primary source of heat. In addition, participating homes cannot: (i) be new construction, (ii) have a central forced-air ducted or hydronic heating systems, nor (iii) have natural gas service to the home.

SYSTEM ELIGIBILITY: To be eligible for incentive payment, ductless heat pumps installed as part of the Project must be: (i) a split system heat pump employing an inverter-driven, variable speed compressor, a variable speed outdoor fan, and a multi-speed or variable speed indoor blower, and (ii) installed with the indoor unit in the main living area of the house.

CONTRACTOR ELIGIBILITY: Contractors must be licensed bonded and insured, have successfully completed manufacturer sponsored training for equipment being installed and the Project orientation.

VERIFICATION AND INSPECTION: Participating homes are subject to onsite inspections in order to verify that the system meets Project standards and that the home meets eligibility guidelines. Systems will be randomly chosen for onsite inspection, based on the number of completed installations by the contractor. No warranty is implied by this inspection.

INCENTIVE PAYMENT: The Project will approve utility incentive payment upon receipt of all complete and correct documentation. The Project will provide approved incentive payment information to the appropriate utility for payment to the Participant. One incentive per residence is available regardless of the number of units installed in the home.

PROOF OF PURCHASE: The invoice documentation accompanying this application must itemize the products purchased and work performed. This proof of purchase must show: (1) the date of purchase and itemized price paid, (2) the size, type, make, model or part number for the products, (3) a description of any installation or other labor charges, and (4) that the invoice is paid in full.

FACSIMILE/SCANNED: Facsimile transmission of any signed original document, and the retransmission of any signed facsimile transmission, shall be the same as delivery of the original signed document. Scanned original documents transmitted to the Project as an attachment via electronic mail shall be the same as delivery of the original signed document. At the request of the Project, the Participant shall confirm documents with a facsimile transmitted signature or a scanned signature by providing the original document.

TAX LIABILITY: Neither the Project nor the contractor is responsible for any tax liability, which may be imposed on the Participant as a result of payment of any incentives or as a result of obtaining financing.

DISCLAIMER/NO LIABILITY: The Participant understands that the Project is not supervising work performed for the Participant and is not responsible for proper completion of that work or proper performance of any products purchased. The Participant assumes the risk of any loss or damage in connection with installation. The Project does not guarantee any particular energy savings results by its approval of the installation.

ENDORSEMENT: The Project does not endorse any particular manufacturer, contractor, or product in promoting Ductless Heat Pumps. The fact that the names of particular manufacturers, contractors, or products may appear on Project materials does not constitute an endorsement. Manufacturers, contractors, or products not mentioned are not implied to be unsuitable or defective in any way.

SAFETY AND BUILDING CODES: The Participant agrees to pursue compliance with federal, state, and local building and environmental codes for the installation of this product. The contractor certifies products have been installed in consistence with manufacturer instructions.

PROPERTY RIGHTS: The Participant must have proper authority to install the ductless heat pump system on the designated property, or has obtained any necessary consent from the landlord.

ACCESS AND EVALUATION: The Project and its representatives may request access to the property on which the ductless heat pump system was installed, to review and evaluate the system during and after Project completion. The Participant agrees to provide reasonable access to the property for the purposes described herein.

Homeowner Signature

By signing, the homeowner certifies that he/she is in compliance with the above terms and conditions.

22. Signature

23. Date

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